

7916 Ranchitos Loop NW
Albuquerque, NM 87113
505-362-6073
www.losojosdelafamilia.com

## Voting Guidelines \& Ethics

Definitions:
Family: include an individual's spouse, ancestors, children, grandchildren, great grandchildren and the spouses of children, grandchildren, and great grandchildren. IRC 4946(d). The spouses of an individual's lineal descendants are also considered family. 26 C.F.R. § 53.4946-1(h). Further, the legally adopted child of an individual is the child of that individual. 26 C.F.R. § 53.4946-1(h).

Substantial Contributor: person who has provided more than a total of $\$ 5,000.00$ to LODLF from the time of LODLF's inception.

## Rules Related to Family Members:

No member of a Board Member's "Family" as defined above can receive any aid, funds or support from LODLF. If a Board Member learns that a family member has applied for an award, the Board Member must immediately disclose that information to the President.

Relatives of Board Members who do not fall within the above definition of "family" are eligible for scholarships and awards. However, no Board Member should vote on any scholarship or award for which a relative has applied.

Prior to the completion of voting, a Board Member who is recused from voting should announce such recusal to the LODLF President (through email) and to no one else. Once voting is completed, the recusal of the Board Member will be recorded and will no longer be kept confidential.

Board Members must not try to influence other Board Members to vote for a relative.

Board Members must vote using the criteria provided for each award, including using the Matrix in cases where the Matrix is part of the criteria.

Substantial Contributors are not allowed to lobby for a family member or other relative.
These rules are setup so that the charity will never have to play defense against allegations of self - dealing or self - interest which could undermine our reputation and good intentions.

